

# Certificate IV in Leadership and Management



## BSB42015

### Overview

This qualification supports your first step into management. It will give you a strong foundation if you have leadership aspirations, or if you have found yourself promoted to a supervisory position, it will provide you with all the skills and knowledge necessary to fully develop as an excellent team leader.

This course covers team building and leadership skills, implementing operational and strategic plans, analysing and managing risk, and supplier, client and customer relations.

This qualification is for people who supervise, lead and manage teams in a variety of contexts including manufacturing, service, retail and wholesale sectors.

Students at this level:

- Have supervisory responsibilities for a team
- Report to managers/management
- Should have vocational skills which equal or exceed team members

### Job roles

Employment outcomes resulting from the completion of this course may include the following roles:

- Supervisor
- Line Manager
- Frontline Manager
- Team Leader

### Delivery mode

The delivery is flexible and made up of the following:

- Full Time
- Part Time
- Online
- Distance training
- Work based
- RPL
- A combination of the above

### Assessment

We use a variety of flexible assessment strategies to ensure participants have the best chance of success.

Assessment strategies include:

- Written Assessment
- Oral Questions
- Project(s)
- Observation (Vocational Placement)

### Entry requirements

Upon completion of the Pre Training Assessment and identification of learner strengths and weaknesses the training content, delivery, methodologies and assessments will be tailored to suit individual learner needs which will increase learner engagement and ownership.

There are no pre-requisites for entry into this qualification, however it is expected that the candidate has vocational experience for which they will provide supervision/leadership/management.

## WISE Training and Interskills

WISE Training and Interskills deliver flexible, innovative and nationally accredited training programs that can help you meet your employment goals.

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### Core Units

BSBLDR401	Communicate effectively as a workplace leader
BSBLDR402	Lead effective workplace relationships
BSBLDR403	Lead team effectiveness
BSBMGT402	Implement operational plan

### Electives

BSBMGT403	Implement continuous improvement
BSBREL402	Build client relationships and business networks
BSBRISK401	Identify risk and apply risk management processes
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
BSBCUS403	Implement customer service standards
BSBLED401	Develop teams and individuals
BSBMGT401	Show leadership in the workplace
BSBRES401	Analyse and present research information

### Course details

To achieve a full qualification, a total of 12 units must be successfully completed: 4 core units and 8 elective units.

### For further information

#### WISE Training

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