

Diploma of Leadership and Management



BSB51915

Overview

The Diploma of Leadership and Management is for those who are serious about their management skills. This course will train you to develop a project plan, manage budgets and seek opportunities for further business improvement. Management is about planning, leading, organising and controlling: prepare for the future with budgets, risk management and project planning; workplace relationships including emotional intelligence and team effectiveness; develop and work with an operation plan, workplace health and safety and provide for continuous improvement; and, finally, marketing basics and your own personal career development – all are central to this qualification.

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Job roles

Employment outcomes resulting from the completion of this course may include the following roles:

- Supervisor
- Manager
- Team Leader

Delivery mode

The delivery is flexible and made up of the following:

- Full Time
- Part Time
- Online
- Distance training
- Work based
- RPL
- A combination of the above

Assessment

WISE training uses a variety of flexible assessment strategies to ensure participants have the best chance of success.

Assessment strategies include:

- Written Assessment
- Oral Questions
- Project(s)
- Observation (Vocational Placement)



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Course details

To achieve a full qualification, a total of 12 units must be successfully completed: 4 core units and 8 elective units.

Core Units

BSBLDR501	Contribute to health and safety of self and others
BSBMGT517	Manage operational plan
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness

Electives

BSBFIM501	Manage budgets and financial plans
BSBHRM405	Support the recruitment, selection and induction of staff
BSBPMG522	Undertake project work
BSBRISK501	Manage risk
BSBWHS501	Ensure a safe workplace
BSBWOR501	Manage personal work priorities and professional development
BSBMGT516	Facilitate continuous improvement
BSBMKG507	Interpret market trends and developments

Entry requirements

Upon completion of the Pre Training Assessment and identification of learner strengths and weaknesses the training content, delivery, methodologies and assessments will be tailored to suit individual learner needs which will increase learner engagement and ownership.

There are no pre-requisites for entry into this qualification, however it is expected that the candidate has vocational experience for which they will provide supervision / leadership / management.

Course duration

The full time course is 12 months, the part time course is 24 months including a 100hr vocational placement.

For further information

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