Certificate II in Skills for Work and Vocational Pathways

FSK20113

Overview

There are many reasons why a person needs language, literacy and numeracy skills. Recent migrants and those for whom English is a second or alternative language need skills which improve their employability by removing employment barriers or learning barriers. This course is also suitable for people who have recognised learning skills needs which exceed traditional education methods.
The skills developed and knowledge learned in this foundation skills qualification are also skills and knowledge for life, to help with budgeting, shopping, reading signs and understanding the world around you.

This qualification includes two embedded units from the Business Services training package. It is designed for individuals who require significant foundation skills support to access a vocational learning pathway. The course is primarily for learners assessed in reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3.

Job roles

There are no specific employment pathways from FSK20113 Certificate II in Skills for Work and Vocational Pathways.

Delivery mode

The delivery is flexible and made up of the following:

- Full Time
- Part Time

Assessment

We use a variety of flexible assessment strategies to ensure participants have the best chance of success.

Assessment strategies include:

- Written Assessment
- Oral Questions
- Project(s)
- Observation (Vocational Placement)
- Simulated Workplace Situations

Entry requirements

Learners engage in a Pre Training Assessment which will result in a recommendation of which foundation skills qualification you enter into.

WISE Training and Interskills

WISE Training and Interskills deliver flexible, innovative and nationally accredited training programs that can help you meet your employment goals.

NATIONALLY RECOGNISED TRAINING

FSK20113

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Core Units

FSKDIG03	Use digital technology for routine workplace tasks
FSKLRG09	Use strategies to respond to routine workplace problems
FSKLRG11	Use routine strategies for work-related learning
FSKNUM14	Calculate with whole numbers and familiar fractions, decimals and percentages for work
FSKNUM15	Estimate, measure and calculate routine metric measurements for work
FSKOCM07	Interact effectively with others at work
FSKRDG10	Read and respond to routine workplace information
FSKWTG09	Write routine workplace texts

Electives

FSKLRG10	Use routine strategies for career planning
FSKLRG06	Participate in work placement
FSKOCM05	Use oral communication skills for effective workplace presentations
FSKRDG08	Read and respond to routine visual and graphic texts

plus select 2 electives from:

BSBITU101	Operate a personal computer
BSBITU102	Develop keyboard skills
BSBCMM101	Apply basic communication skills
BSBWOR203	Work effectively with others
BSBWHS201	Contribute to health and safety of others

Course details

To achieve a full qualification, a total of 14 units must be successfully completed: 8 core units and 6 elective units.

For further information

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INTERSKILLS
LEARNING FOR WORK
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